

**Boston Branch of the Royal Scottish Dance Society**  
**Minutes of the Executive Committee**

May 29, 2019

**Phone meeting:** Marsha Byrnes, Sue Chari, Cathy Crabtree, Karen Gansz, Sharon Gilmour, Susan Haines, Jeffrey Hopper, Winifred McGowan, John Salyards, Jeremy Thorpe

1. **Minutes from the April 24, 2019 meeting** – The minutes were approved with one correction to the Equipment section.
2. **Treasurer's Report** (Cathy) – Cathy reports that the total liabilities and net assets stand at \$101,153. The balance is high because of the receipt of Pinewoods Scottish Sessions fees. Cathy is waiting for fees from the ESCape chairs. The May payment has been made to Pinewoods Camp, Inc. for Scottish Sessions Pinewoods and ESCape.
3. **Equipment** (John) – John reports that Thom Howe is paying out-of-pocket for gas money to transport the sound system to various locations. He also reports that class communications to Thom have been inconsistent, including last minute requests. A statement asking for a 30-day notice will be added to the Policies and Procedures. Should the individual class reimburse Thom for gas or should the Branch? Should Branch classes also pay for use of the sound system? John suggested utilizing the Medical/Moving rate of \$0.20 per mile for reimbursement. Jeremy suggested asking Thom what he considers would be a reasonable amount and then going to the class/group to ask for payment, i.e. a Music and Sound Subsidy.
4. **Old Business** –
  - a. Discussion: Policies and Procedures – Jeremy distributed the updated version. He will add in a statement concerning the 30-day notice for requesting the sound system and correct the duplicate word in the first line of the policy for the Calendar.
  - b. Party for Evelyn – Susan will call Evelyn to ask her feelings on an appropriate time for her party.
5. **Classes - Reports from Liaisons** –
  - a. Highland Ball (May 11, 2019) (Cathy) – For preliminary reporting purposes, Cathy states that there were 131 guests at the Ball, and financially, it was basically a breakeven event after the refunds and final payments have been made. The restoration fee of \$1.00 per guest did need to be paid. MaryEllen Scannell and Suzie Petrov would like to attend an Exec meeting to discuss their good and bad points from the Ball.
  - b. Joint Ceilidh (November 2, 2019) (Cathy) – The band will be Parcel of Rogues. At the planning meeting on May 9, work was started on the details. The Scots Charitable Society will be handling the food. Work needs to be

done on ticket pricing. The Scottish Charitable Society likes to get really dressed up for their St. Andrew's Celebration to do fundraising for their scholarship. This year's show will be a tighter performance, divided in thirds. The big push for publicity will not occur until after Pinewoods. Jeff is willing to write a grant request to NHScots. How much money do we want to request? He will submit it for their August meeting.

- c. Scottish Sessions Pinewoods (July 5 - 13, 2019) (Jeremy) – There are a few spots open for Session II. Lifeguards for both sessions have been confirmed. Jeremy is working on housing.
- d. ESCape (July 1 – 5, 2019) (Sharon) – April Birnie and Daniel Potter are coordinating housing with Jeremy. They did not know about the information on how to run an event.
- e. Loon Mountain Games (September 20 – 22, 2019) (Jeff) – Nothing to report at this time.
- f. Teaching and Music Committee (Marsha) – Charles Liu has some suggestions for musicians to replace the outgoing musician on TMC. Further discussions included details for Pinewoods Scottish Sessions 2019 and possible teachers for 2020. There was also discussion concerning the Candidates Class. The Branch Archivist would like the meeting minutes for the Archives.
- g. Boston Scottish Country Dancers (Marsha) – The team did a performance in May and will once again be performing at Dance for World Community Festival in Harvard Square on June 8<sup>th</sup>.
- h. Nominating Committee (Marsha) – One candidate is still needed to fill out the Committee. No one has come forward.
- i. New Hampshire Highlands (August 23 – 25, 2019) (Susan) – Roberta Lasnik reports that applications are coming in slowly.
- j. *Tartan Times* (Susan) – Nothing to report at this time.
- k. Membership (Susan) – MaryEllen and John Scannell report that there has been no change in Membership over the last month.  
John reminded Exec that the membership rates need to be approved so that the new form can be printed. John moved (Marsha second) that the rates remain the same as they were last year. The motion passed.
- l. Website (Jeff) – Nothing to report at this time.
- m. Bookstore (Cathy) – The keepers of the Bookstore are stocking for Pinewoods and New Hampshire Highlands. They are also looking to hand over the Bookstore to someone else. Before this is done, a write-up should be composed to detail what they do, i.e. the events they attend with the Bookstore, how many times they request reprints in a year, etc.
- n. SDCEA (Sue) – The list of Ed Rawson awards to be given at the AGM has been finalized.

**6. New Business -**

- a. AGM planning – Exec is in charge of providing refreshments. Please arrive early to help with set-up.

**7. Next Meetings -**

- a. June 26 – at Cathy's