

Template for Planning and Reporting Dance Programs

To facilitate coordinating all of the evening programs, please submit them using a standard template (in Excel or Word) with columns of information for each dance, including the main figures in order. The columns are

Name of Dance

Music (Number of bars, repetitions, and type, e.g., 8x32R, 3x40S, 4x32H, etc.)

Number of couples (Add 'set' if the set size is the same as the number of couples and 'sq' for a square set)

Source

Figures (Generally one column for each 8-bar phrase. Multiple figures in 8 bars can be separated by '|'. Use variations on the codes used by Napier, listed below.)

Example

Dance Name	Music	Cpls	Source	Fig. 1	Fig 2	Fig 3	Fig 4
Duke of Perth	8x32R	3	Bk 1:8	T&Cst TLH	C-TCP	C-S&T	R3-Cnr

Suggested Codes for Figures.

Adapted From Keith H. Napier, *Scottish Country Dance Index*
 These abbreviations are not meant to describe an entire dance, but rather to indicate the sequence of the major SCD figures and formations in a dance to check on repetitiveness and inclusiveness. These are merely suggestive: modify or add as needed.

Abbrev.	Description	Abbrev.	Description
A&R	Advance and Retire (retire & advance, with setting, etc.)	POURR	Pousette Right Round (Diamond Pousette)
A&Trn	Advance & Turn	PROMx	Promenade for x Couples
ALLx	Allemande for x couples (=2,3,4)	<i>Half reels included under appropriate reel description</i>	
ARCH	Arches	R3Spec	Reel of 3 other than as below
BAL	Balance in Line	R3Acr	Reel of 3 across the Dance
BIRL	Bourell (Birl)	R3Cnr	Reel of 3 with Corners (on sides)
B-T-B	Back to Back	R3CRO	Cross-over Reel of 3 (inc!. Inveran)
BarnDr	"Barn-door turns"	R3Tand	Reel of 3, 1st cpl in tandem
CAST	Cast off & up behind own lines	R3Pro	Reel of 3 with at least one couple in promenade hold
CHAIN	Grand Chain (both full & half)	R3Sid	Reel of 3 with leading couple on own sides
CH-PR	Chain Progression	R4Spec	Reel of Four other than as below
CHASE	Chase	R4Acr	Reel of 4 across the dance
<i>Figures with Corners</i>		R4Dia	Reel of 4 on diagonal
C-BAL	Balance with Corners	R4Sid	Reel of 4 on side of dance
C-CHN	Corner Chain	R&L	Rights and Lefts
C-SET	Set to Corners (no turning)	R&LDia	Diagonal R&L
C-SCP	Set to Corners & Partuer (Hello-Goodby)	RONDL	Rondel
C-S&T	Set and Turn Corners	S	Set
C-TRN	Turn Corners (no setting)	S*2	Set twice
C-TCP	Turn corner/partuer/corner/partner	S3&3	Set in line in threes
CROWN	Crown Triangles	S&Cro	Set and Cross
D-Tri	Double Triangles	S&Cst	Set and Cast
FIG8	Figure of Eight (one cpl dancing)	S&Lnk	Set and Link
FIG8D	Double Figure 8 (two cpls dancing)	S&Rot	Set and Rotate
FIG8H	Half Figure of 8 (one couple)	SPEC	Special figure peculiar to the dance
HRx	Hands Round for x dancers (3,4,6,8) (inc!. halfway)	SPURT	Spurtle
HXx	Hands Across for x dancers (wheel) (inc!. halfway)	S H/L	Set with Highland step
KNOT	Knot Progression (2- or 3-cpls)	S HIS	Set with Highland Schottische
LAD-C	Ladies' Chain	TxH	Turn Left Right Both (L R B) Hands
LEAD	Lead (dance) down the middle & up	T&Cst	Turn and Cast
LD&Cst	Lead down or up & cast	TOURB	Tourbillon
PET	Petronella Setting (full, half, or quarter)	TOURN	Tournee
POUSx	Pousette (Quick) for x Couples	X	Cross over or change up and down
POU-H	Half Pousette (Strathspey)	X&Cst	Cross and Cast